

January 2021

Monday	Tuesday	Wednesday	Thursday	Friday
4	5	6	7	8
11	12 Building Proper Sentences 10 am – 12 pm	13 Intro to GED Social Studies 10 am - 12 pm Microsoft Excel Level 1 1 - 3 pm	14 Math Boot Camp 1 1 - 3 pm	15
18	19 Better Grammar and Punctuation 1 10 am – 12 pm	20 Intro to GED Science 10 am - 12 pm Microsoft Excel Level 2 1 - 3 pm	21 Math Boot Camp 2 1 - 3 pm	22
25	26 Better Grammar and Punctuation 2 10 am – 12 pm	27 Canadian Jeopardy 10 am – 12 pm	28 Math Boot Camp 3 1 - 3 pm	29

February 2021

Monday	Tuesday	Wednesday	Thursday	Friday
1	2 Reading Comprehension 10 am – 12 pm	3 Workplace Expectations 1 - 3 pm	4 Math Boot Camp 4 1 - 3 pm	5
8	9 MS Word Level 1 10 am – 12 pm Computer and Internet Basics 1 - 3 pm	10 Workplace Communication 10 am - 12 pm	11 Email in the Workplace 10 am - 12 pm	12
15 Family Day	16 MS Word Level 2 10 am – 12 pm MS PowerPoint Level 1 1 - 3 pm	17 Managing Computer Files 1-3 pm	18 Intro to Graphic Design using Canva 10 am – 12 pm	19
22	23 MS Word Level 3 10 am – 12 pm MS PowerPoint Level 2 1 - 3 pm	24 GED Essay Writing 10 am - 12pm Intro to Google Apps 1 - 3 pm	25 Using Canva to Market your Small Business 10 am - 12 pm	26