

### Course Overview

**Number of Units:** 4 Units

**Estimated time:** 2 - 4 weeks or 6 - 12 hours

**OALCF Levels:** A1.2, A2.1-2, A3, B3.1a-2a

**Suggested Milestones:** 3 or 4, 14, 27 or 29

### Course Description

This course will help you feel more confident when preparing to take a hiring test for employment. By the end of the course you will know more about why employers use hiring tests, you will have tips to relieve your own test writing anxiety and you will know what kinds of questions you might find on a hiring test.

**Summary of activities:** Reading, Quizzes, Online Forums and Videos.

### Unit 1: Getting to Know You

In the first unit, you will be asked to introduce yourself in a forum, read a short text, watch a video and complete a short true or false quiz.

### Unit 2: Test Anxiety

In this unit, you will participate in a forum, assess your test writing anxiety level in a quiz, read tips for reducing anxiety and share your thoughts in a summing up forum.

### Unit 3: Types of Questions to Expect

In this unit, you can expect to read a short introduction, start examining your skills in a typing speed test, sample some math questions, try your luck in a grammar quiz and add your thoughts to a forum.

### Unit 4: More Samples Quizzes and Questions

In unit 4, you will read a short text, participate in a spelling quiz, choose a personality quiz that appeals to you, practise reading a work schedule, contribute to a final forum and complete an evaluation of the course.